

Commonwealth of Puerto Rico
GENERAL COURT OF JUSTICE
Court of First Instance

Superior Municipal Court of _____

Petitioner
(Person seeking review)

v.

Department of Transportation and Public
Works (DTPW)

Case No: _____

Re: Petition for Review of Administrative
Violation under Law No. 22-2000, as
amended, known as the Puerto Rico
Vehicle and Traffic Act

PETITION FOR REVIEW OF ADMINISTRATIVE TRAFFIC VIOLATION

INSTRUCTIONS:

- Fill out this form in all its parts, including overleaf, if the information is available to you. In the section above corresponding to Petitioner, print the information or use a computer and include both last names, if applicable. Part of the information required under sections 1, 2, and 3 is provided on the traffic ticket. If the information is not clear, only fill out the parts that are legible.
- The Petition for Review will be heard by the competent court, which is to say the appropriate court or judicial center according to the place where the ticket under review was issued.
- If you file the petition for review personally with the Clerk of the Court, you must file: 1) an original copy of the Petition for Review (OAT 960 Form) and two additional copies; 2) the ticket to be reviewed—either the original or a copy—and two additional copies. Afterwards, one of the copies of the petition must be filed with the Department of Transportation and Public Works (DTPW). We suggest that you keep a copy of the petition filed with the court with the date and time stamp.
- Each administrative fine you wish to review will cancel \$6.00 in Internal revenue Stamps. You may purchase digital Internal Revenue Stamps through Colecturía Digital.
- The hearing on the petition for review will be held remotely by videoconference. You must inform the Court if you do not have the necessary equipment to participate in the hearing.

Now comes Petitioner pro se by and through the undersigned counsel, and respectfully, states, alleges, and prays:

1. Petitioner is the owner, driver, dealership, or passenger,
(Check the option that best describes your situation)
affected by the notice of administrative fine, number _____.
a. The driver's license subject to the administrative fine is: Type _____,
Number: _____ Expiration Date: _____.
(This information is on your driver's license)
b. The information of the vehicle encumbered by the administrative fine is:
Make: _____ Model: _____ Color: _____
License Plate No.: _____ Year: _____
2. The administrative fine was issued in _____ on _____ by:
(Municipality) (date)
Name of Officer: _____ Badge No.: _____
Unit or Precinct: _____
3. The administrative fine was issued for an alleged violation of:
Section _____ of Law No. 22-2000, as amended.

Case No.: _____

4. The grounds supporting this petition to review a fine for a traffic violation are the following:

5. I acknowledge that notices by the Court regarding the case of caption will be sent to my email at the following address: _____

In addition, the hearing on Petition for Review will be held by videoconference, unless I expressly notify the Court, in writing, that I do not have the necessary equipment to appear remotely. If I do not appear for the hearing, the Court may deny the remedy sought.

For the foregoing reasons, I request that this Court, after completing the appropriate actions, grant this petition for review and order the Secretary of the Department of Transportation and Public Works to cancel the charge or record created by the administrative fine decreed invalid by this Court.

In _____, Puerto Rico, this _____ day of _____ 20 _____ .

I certify that on this day I have sent a copy of this Petition for Review to the Secretary of the Department of Transportation and Public Works

Name of Petitioner or
Attorney

Signature of Petitioner or
Attorney

(Mailing Address)

(Telephone Number)

For exclusive use by the Office of the Clerk of the Court

The hearing on Petition for Review is scheduled for _____, 20 _____ at _____

am pm, by videoconference or at the courthouse on the _____ floor, Courtroom

_____ .

In _____, Puerto Rico, this _____ day of _____ 20 _____ .

Name of the Regional Court Clerk

*Name of the
Assistant Clerk of the Court*

*Signature of the
Assistant Clerk of the Court*